

Refer to the instructions below to transfer your/your parent(s)' tax information directly into the FAFSA, request a Tax Return Transcript, or request a Verification of Non-filing Letter from the IRS. Special situations which may require additional documentation are listed below.

Transferring Tax Information into the FAFSA

- o Log into your FAFSA <http://www.fafsa.ed.gov>
- o Choose the 2023-24 FAFSA and click on Make FAFSA Corrections.
- o Navigate to Financial Information and follow the prompts to link to the IRS.
- o Check the box to transfer the information and click on Transfer Now, or the information will not be imported.
- o Be sure to **submit**