



## **UIW Office of Financial Assistance State Hardship Provisions Policy**

Source Note:

## CURRENT STANDARDS FOR TEG ELIGIBILITY

Texas Equalization Grant: Must be enrolled on a full-time basis; must complete 24 hours per year as an undergraduate (18 hours if a graduate student); and must maintain a 2.5 overall GPA

## INSTITUTIONAL HARDSHIP POLICY FOR TEG FUNDS

(a) UIW may allow a student to receive TEG renewal without maintaining the required 2.5 GPA or completing the minimum 24 hours coursework under the following conditions:

- (1) documentation of a severe illness that affected the student's academic performance;
- (2) documentation that the student is responsible for the care of a sick, injured, or needy person that affected his or her academic performance; or
- (3) documentation of a debilitating condition (including non-physical health issues) that affected the student's academic performance;

(b) Students that want to be considered for renewal that currently are not eligible must complete the State **Non-Renewal Appeal Form**

## REVIEW POLICY

At the end of each Academic Year (spring semester) the Office of Financial Assistance will review the progress of each state financial aid recipient. Student will be reviewed to ensure that they are meeting the state renewal criteria.

## FINANCIAL AID TERMINATION

In the event the student does not meet the renewal requirements for state aid, he or she will not be eligible to receive the state aid until he or she returned to satisfactory academic progress.

## CONDITIONS FOR REINSTATEMENT

Students whose eligibility for financial aid has been terminated may appeal the decision, in writing, to the Office of Financial Assistance using the **State Non-Renewal Appeal Form** if they believe that they had extenuating circumstances that led to their unsatisfactory progress. The Office of Financial Assistance will notify the student in writing of the decision.

A complete appeal must include a letter from the student documenting the extenuating circumstances (for example, personal illness or medical problems, etc.). This letter should provide a detailed explanation of the situation.

## CONTACT INFORMATION

Any questions concerning the State Hardship Policy can be addressed with a representative of the Office of Financial Assistance. The Office of Financial Assistance offers walk-in counseling every weekday (Monday – Friday) from 10 a.m. until 5 p.m. in our office. Appointments are not necessary.

**Telephone:** (210) 829-6008 or 1(800) 749-WORD

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